

Temecula Valley Unified School District
COVID-19 Safety Plan (CSP)
PreK-12



Board Approved
February 16, 2021

RivCoPH and CDPH Approved Required PreK-5 Plan
March 5, 2021

Forward

Temecula Valley Unified School District is committed to returning students to on-campus learning in a manner that is safe for students and staff and in accordance with the California Department of Public Health (CDPH) and Riverside County Public Health (RCPH) guidelines. In addition, the District has confirmed plans to comply with the provision in place by the Division of Occupational Safety and Health (Cal/OSHA) standards.

This document has been prepared in consultation with many District stakeholders, including the labor organization units representing both certificated and classified staff members.

The work accumulates months of research and planning, and all focused on steps required to protect staff and students and bring our students back to TVUSD campuses to receive in-person instruction. Focus groups comprised of administrators, teachers, health professionals, and classified staff met as committees and recommended procedures and processes outlined in this document.

The District recognizes that public health and regulatory organizations' guidance can change regularly to protect the community from the further spread of the COVID-19 Coronavirus. The District is committed to making revisions as the guidance changes to provide further protections for all students and staff.

District Administration

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District Locations

District Sites

District Office 31350 Rancho Vista Rd., Temecula, CA 92592	(951) 676-2661
Maintenance, Operations, and Transportation 40516 Roripaugh Rd., Temecula, CA 92591	(951) 506-7001

Schools

Elementary Schools

Alamos Elementary Jenniffer Aynesworth, Principal	28300 Pacific Park Dr., Murrieta, CA 92563	Grades TK-5 (951) 294-6760
Abby Reinke Elementary Natalie Waddell, Principal	43799 Sunny Meadows Dr. Temecula, CA 92592	Grades TK-5 (951) 302-6610
Ysabel Barnett Elementary Kelly Gradstein, Principal	39925 Harveston Dr., Temecula, CA 92591	Grades TK-5 (951) 296-5579
Crowne Hill Elementary Pam May, Principal	33535 Old Kent Rd., Temecula, CA 92592	Grades TK-5 (951) 294-6370
French Valley Elementary Jon Cole, Principal	36680 Cady Rd., Winchester, CA 92596	Grades TK-5 (951) 294-6760
Helen Hunt Jackson Elementary Adrienne Blackburn, Principal	32400 Camino San Dimas, Temecula, CA 92592	Grades TK-5 (951) 302-5199
Susan LaVorgna Elementary Lisa Brown, Principal	31777 Algarve Ave., Winchester, CA 92596	Grades TK-5 (951) 294-6385
Nicolas Valley Elementary Chrissy Harman, Principal	39600 N. General Kearney, Temecula, CA 92591	Grades TK-5 (951) 695-7180
Paloma Elementary Kim Parente, Principal	42940 Via Rami, Temecula, CA 92592	Grades TK-5 (951) 302-5165
Pauba Valley Elementary Shelley Maxwell, Principal	33125 Regina Dr., Temecula, CA 92592	Grades TK-5 (951) 302-5140
Rancho Elementary Closed 2020-2021 School Year	31530 La Serena Way, Temecula, CA 92591	Grades TK-5 (951) 695-7150
Red Hawk Elementary Jona Greer, Principal	32045 Camino San Jose, Temecula, CA 92592	Grades TK-5 (951) 302-5125
Temecula Elementary Sandy McKay, Principal	41951 Moraga Rd., Temecula, CA 92591	Grades TK-5 (951) 695-7130
Temecula Luiseno Elementary Lelani Russi, Principal	45754 Wolf Creek Dr. North, Temecula, CA 92592	Grades TK-5 (951) 294-6340
Tony Tobin Elementary JoeAnna Hernandez, Principal	45200 Morgan Hill Dr., Temecula, CA 92592	Grades TK-5 (951) 294-6355
Vail Elementary James Evans, Principal	29835 Mira Loma Dr., Temecula, CA 92592	Grades TK-5 (951) 695-7140
Vintage Hills Elementary Kelli Sunderland, Principal	42240 Camino Romo, Temecula, CA 92592	Grades TK-5 (951) 695-4260

Middle Schools

Bella Vista Middle School		Grades 6-8
Amy Whann, Principal	31650 Browning St., Murrieta, CA 92563	(951) 294-6600
James L Day Middle School		Grades 6-8
Rob Sousa, Principal	40775 Camino Campos Verdes, Temecula, CA 92591	(951) 302-5165
Erle Stanley Gardner Middle School		Grades 6-8
Peter McKee, Principal	45125 Via Del Coronado, Temecula, CA 92592	(951) 699-0080
Margarita Middle School		Grades 6-8
Duane Legg, Principal	30600 Margarita Rd., Temecula, CA 92591	(951) 695-7370
Temecula Middle School		Grades 6-8
Marvin Morton, Principal	42075 Meadows Pkwy., Temecula, CA 92592	(951) 302-5151
Vail Ranch Middle School		Grades 6-8
Kathryn Eiseler, Principal	33340 Camino Piedra Rojo, Temecula, CA 92592	(951) 699-0080

High Schools

Chaparral High School		Grades 9-12
Tina Miller, Principal	27215 Nicolas Rd., Temecula, CA 92591	(951) 695-4200
Great Oak High School		Grades 9-12
Aimee Ricken, Principal	32555 Deer Hollow Way, Temecula, CA 92592	(951) 294-6450
Temecula Valley High School		Grades 9-12
Allen Williams, Principal	31555 Rancho Vista Rd., Temecula, CA 92592	(951) 695-7300
Joan F. Sparkman Alternative Education Center		
Tim Dignan, Principal	32225 Pio Pico Rd., Temecula, CA 92591	(951) 695-7320
Rancho Vista High School		Grades 9-12
Susan H. Nelson High School		Grades 9-12
Temecula Advantage Virtual		Grades 6-12
Excelsior Academy		Grades 6-12
Temecula Valley Adult		Grades: Post 12 th grade

General Measures

Reopening Criteria

This COVID-19 Safety Plan (CSP) has been created in anticipation of reopening for in-person instruction in the Temecula Valley Unified School District when authorized under the California Department of Public Health (CDPH) and Riverside County Public Health guidelines (RCPH).

As of this plan's date, the following criteria must be met before the District can consider opening a school site to in-person instruction.

Grades PreK-5	<ul style="list-style-type: none">● COVID-19 Safety Plan (CSP) posted on District Website● Consultation with labor, parent, and community organizations● Approval of CSP from RCPH and the State Safe School for All Team● Adjusted Case Rate must be below 25:100,000 for five consecutive days.
Grade 6	<ul style="list-style-type: none">● COVID-19 Safety Plan (CSP) posted on District Website● Consultation with labor, parent, and community organizations● Approval of CSP from RCPH and the State Safe School for All Team● Adjusted Case Rate must be below 25:100,000 for five consecutive days.
Grades 7-12	<ul style="list-style-type: none">● COVID-19 Safety Plan (CSP) posted on District Website● Consultation with labor, parent, and community organizations● Approval of CSP from RCPH and the State Safe School for All Team● Adjusted Case Rate must be below 7:100,000 (Red Tier)

Stable Group Structures

A stable group is one am or pm classroom which conducts in-person learning for a two and one-half hour period. Groups will be formed by site administrators to give both structure to the single classroom and the overall am/pm session. Group participants will report directly to the classroom upon entering the campus and remain with the group throughout the scheduled time on campus. The group will remain physically separated from other groups by the elimination of school wide events, recess and access to common areas.

Stable group structures have been established in accordance with the guidelines provided under the COVID-19 and Reopening Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School year document.

The Temecula Valley Unified School District (TVUSD) has developed protocols that each school site will be required to follow when students and staff are permitted to return to campus in a cohort learning environment. It is important to note all students WILL NOT be on campus at the same time to accommodate physical distancing requirements and provide time for intermittent cleaning and disinfecting. Classes have been built both for in-person as well as virtual instruction to ensure stable classroom groups based upon classroom space to ensure physical distancing. In-person classes shall be no larger than approximately half the number of students on the traditional roster, not to exceed 16 students, and shall accommodate the six foot physical distancing requirement. Students and supervising

adults in the classroom will stay together for all activities and avoid contact with people outside of their group. TVUSD is committed to returning students to campus in a manner that is safe and in accordance with CDPH and RUHS-PH guidelines. From physical distancing and smaller class sizes, to testing and contact tracing, and cleaning and disinfecting in between the cohorts, the following are highlighted elements of how TVUSD will meet CDPH requirements to reduce the impact of exposures. Cohort Instructional Model The “Cohort Model” combines on campus learning and virtual, at-home learning. This model provides students with flexibility to meet their instructional needs and maintain school connections. In the cohort model, class sizes would be approximately half of the traditional class size. Elementary students will all attend school virtually on Mondays and in-person on Tuesdays - Fridays in an AM or PM session . (Families have registered their preference to remain in a virtual environment or attend in person on campus). The morning or afternoon session of students will participate in instruction for two and a half hours, with no on campus recess or lunch. There will be no mixing of students from one classroom to another. All activities will take place within the classroom. Classes may take outside breaks on a staggered schedule, but when they do, students will be 6 feet physically distanced and will not interact with other classes of students. Classrooms will have assigned restrooms to utilize during instruction. Teachers will provide instruction for all students on the proper use of PPE, handwashing, and maintaining 6 feet of physical distancing.

The following list indicates measures taken in order to ensure stable group structures:

Elementary – Grades PreK-5

- Elementary students will be placed in AM/PM sessions.
- Classrooms will have assigned restrooms to utilize during instruction.
- Teachers will provide instruction for all students on the proper use of PPE, handwashing, and social distancing (six feet).
- To the extent possible, siblings will be assigned to attend the same session times (AM/PM).
- CDPH health and Safety guidelines will be in place to maintain six feet of physical distance.
- Special Education Classrooms will be staffed with a combination of students and staff between 7 and 16.
- Plexiglas barriers will be in place on student and teacher desks.
- Cleaning and disinfecting will occur in between the AM/PM cohorts during the one and a half hour break while students are not present.

Secondary - Grades 6-12

- On-Campus students will attend school in-person two days per week (session A or session B) and virtually three days per week.
- On-Campus students will be placed in sessions A or B alphabetically by their last names to allow families to remain in the same session. All considerations will be made for households with different last names to attend the same session.
- Session A will attend in-person instruction on Tuesdays and Wednesdays, and Session B will attend in-person instruction on Thursdays and Fridays.
- Mondays will remain an asynchronous day for all students, including asynchronous homeroom.
- Classrooms will be designed to house students while maintaining a six-foot physical distance. Typical classes will house up to 19 students per classroom. Smaller rooms will have fewer students assigned; larger rooms will have more students assigned. Certain classes such as Physical Education, band, etc., will be larger in size and meet outdoors.

Other Measures

- Students will be provided their own supply bag of materials to avoid sharing school supplies such as pencils, paper, crayons, scissors, etc.
- Field trips, school-wide assemblies, and other events where social distancing is not possible have been suspended.
- Unless approved by site administration for business that cannot be conducted virtually, visitors will not be permitted on school grounds. These visitors (e.g., those conducting assessments or formal observations required by law) will be required to meet pre-screening criteria and wear a face-covering in accordance with CDPH guidelines. They will also register with the District's visitor management system.
- Weekly 'Grab-n-Go' Meal Packs will continue to be distributed on a designated day of the week and will be consumed at home.
- Eating and chewing gum will be prohibited in classrooms by students.
- Routine school activities such as Friday flag assemblies, open houses, or parent-teacher conferences will remain virtual until further notice.
- Special Events such as dances and holiday celebrations will be prohibited for in-person scheduling at this time.
- Volunteers will not be allowed on school sites and in classrooms until further notice.

Entrance, Egress, and Movement Within the School

Elementary PreK-5

- All elementary schools have built-in a 10-minute arrival and dismissal time to facilitate six-foot physical distancing and orderly entrance and egress.
- Upon arrival, students will walk through assigned gates and go directly to their classrooms to minimize the congregation of students.
- Gates will be assigned by grade level and location on campus.
- Systems will be in place to assist younger students in finding their classrooms upon arrival and departure of campus upon dismissal.
- Students will be dismissed from their classroom using a dismissal schedule to stagger students leaving classrooms and campus to maintain six-feet of physical distancing.
- Specific elementary site plans will be provided to parents and guardians for drop off and pick up procedures. Parents will not be allowed to escort their students on campus to avoid crowds and congregating. At dismissal, students will go directly to their parent's vehicle or their designated bus.
- Parents will remain in their vehicles; transportation of students who do not live in their immediate household should be avoided.
- Clear signage has been placed on walkways to help students maintain six feet of physical distancing while walking to and from their classrooms. There will be minimal movement on campus during the short instructional time frame.

Secondary 6-12

- All secondary schools have created arrival and departure plans based on their campuses' layout, entry points, and populations. These plans maximize space between students and designate routes for entry and exit, using as many access points as feasible.
- Points of ingress and egress are assigned throughout the campuses to promote a steady flow of traffic and to maximize space between students to the greatest extent practicable.

- Upon arrival, students and parents will follow the drop-off plan at the entry points closest to their first class of the day.
- Once on campus, students will be required to go directly to classrooms to minimize the congregation of student groups.
- The secondary bell schedule has a built-in time for end-of-day dismissal so that sites can make determinations about the staggered release in their site plans.
- At dismissal, exit points are assigned by classroom location so that students leave campus from a location that is nearest to their last class of the day, promoting a quick exit from campus.
- Clear signage has been placed on walkways to help students maintain six feet of physical distancing while walking to and from their classroom. There will be minimal movement on campus during the short instructional time frame.

School Buses

- Bus schedules will be modified to meet six-foot physical distancing guidelines to the extent practicable.
- Other protocols will be put in place, including hand sanitizer as students and adults enter the bus. Masks or face coverings will be required (unless there is a medical exemption).
- Windows will be open (weather permitting).
- Buses will be cleaned between each route.
- Each bus will be loaded from the back first and unloaded from the front first to further minimize student-to-student contact.
- Parents and caregivers will not be allowed onto any bus.
- Paper face coverings will be available on each bus for students who forget to bring one.

Face Coverings and Other Essential Protective Gear

Face coverings will be required for all students and staff.

AGE/GRADE	FACE COVERING REQUIREMENT
PreK-12 grade	Yes - All students are required to wear a face covering in compliance with current California Department of Health (CDPH) guidelines and in accordance with the provisions listed below.
Teachers and School Staff	Yes - All staff are required to wear a face covering in compliance with current California Department of Health (CDPH) guidelines and in accordance with the provisions listed below.

Face Covering Requirements

- Students and staff must always wear face coverings. They may be temporarily removed while eating or drinking.
- When permitted, participants in youth and adult sports should wear face coverings when participating in the activity, even with heavy exertion as tolerated, both indoors and outdoors.
- Personal face masks will be allowed in compliance with the dress code policy.
- If it is determined that a student who is not exempt from wearing a face-covering under CDPH guidelines willfully refuses to wear a mask, he or she will be excluded from campus.
- Students who cannot wear a face-covering because of a qualifying medical condition will participate in an interactive process to determine the appropriate safety precautions. This will be based on medical recommendations and may include the use of a face shield with a drape at the bottom.

Exemptions From Wearing a Face Mask

- Individuals with a verified Medical Exemption Form or a disability that prevents wearing a face mask will be exempted.
- Employees should work through the Interactive Process with Risk Management.
- Parents/Guardians with questions should contact the school health office.
- Individuals with a medical condition for which wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face mask without assistance will be exempted.
- Individuals who are hearing impaired or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication, will be exempted. In these cases, a clear surgical mask will be provided by the district.
- An accommodation may be used in limited situations where cloth face coverings cannot be used or worn by those with special needs or those students or staff who fall under an exemption. In these cases, a face shield with a cloth drape at the bottom will be offered and can be worn while on school district property, including individual school sites and office buildings. When a face shield is used instead of a cloth face covering, the wearer must maintain a physical distance of six feet from others, to the extent practicable. A face shield should not take the place of a face covering.
- Student accommodations will be considered by the site administrator in consultation with the District Nurse and the students parent and medical advisor.
- Staff accommodations will be considered by the risk management and human resources development departments under the established reasonable accommodation protocol.

Availability of Face Coverings

Staff

- Staff members have been supplied with five cloth face coverings to wear while on campus.
- Paper masks are widely available on every campus.
- Face shields have been provided to staff members to be worn in conjunction with face coverings.
- Clear masks have also been provided for staff who work with students who require visual access to the movement of lips for instruction.
- Surgical masks will be provided to staff who work directly with students, subject to adequate supply being available.

Students

- Students will be supplied with five cloth face coverings upon return to in-person instruction.
- Paper masks will be available in classrooms and on each school bus for students who forget to bring their masks.

Other Essential Protective Gear

Face Shields

- Staff members have been provided with face shields to be used in conjunction with face coverings.

Disposable Gloves

- Disposable gloves have been placed in a central location on campuses and are available to all staff members.

Plexiglas

- Plexiglas barriers are installed:
 - to separate staff members from the public;
 - on student desks; and
 - for teacher work stations to provide separation.

Cleaning Supplies

- Cleaning solutions and paper towels have been provided in all classrooms and are available in office locations for staff to clean frequently-touched surfaces.
- Disinfectant wipes will be available in secondary classrooms for staff and students to clean desks between class changes.

Health Screenings for Students and Staff

The health and safety of students and employees on school campuses and District facilities is of extreme importance. Each school site has a trained health technician and an assigned school nurse to recognize and care for students who are displaying COVID-19 symptoms.

The following wellness screenings are expected to be completed prior to reporting to school or to work each day:

Students

- Parents/guardians must complete daily health screenings for students prior to arriving at school to verify that the students are not showing symptoms of COVID-19 or have had direct exposure to someone who has tested positive.
- If students display any COVID-19 symptoms, parents/guardians must keep their students at home.
- Parents will need to input the reason for the absence to the site attendance line.

Employees

- Each employee will be required to conduct a daily health self-screening before reporting for assigned duties. If any employee has a new onset of COVID-19 symptoms, they are required to:
 - Stay at home and input the reason for the absence in the absence management system.
 - Contact their immediate supervisor.

- Stay home until they are symptom-free for at least 24 hours without any use of medications for symptoms, AND fever-free for the past 24 hours without the use of fever-reducing medication.
- If an employee tests positive for COVID-19, he or she will call 951-356-9876 or submit a Let's Talk ticket through the District website.

Healthy Hygiene Practices

Hand Washing

- Washing hands and/or using hand sanitizer can keep a person healthy and prevent the spread of infections from one person to another person.
- Frequent handwashing for a minimum of 20 seconds minimizes the spread of COVID-19.
- Proper hand washing instructions have been placed above sinks in bathrooms at all school sites.
- Posters regarding hand washing have been placed in classrooms.
- Hand sanitizer stations have been placed in each classroom to ensure that staff and students have easy access.

Water Fountains

- All water fountain usage will be prohibited and capped off to prevent use. Students are encouraged to bring their own water bottles for use during the school day.
- Water bottles may not be shared.

Cleaning and Disinfection

- Sanitizing reduces the number of germs on surfaces or objects to levels that are considered safe according to public health standards. This process can be accomplished by either cleaning or disinfecting.
- Disinfecting works by using chemicals to kill germs on surfaces or objects. Disinfecting does not clean dirty surfaces. By killing germs on a surface after cleaning, it can further lower the risk of spreading infection. The key factor to properly disinfect is to apply proper dwell time.
- All custodial employees will continue to perform their regular duties and will enhance the sanitizing/disinfecting of restrooms and high contact areas. Additional custodial resources have been implemented when students are present to support cleaning/sanitizing/disinfecting and to maintain the upkeep of restrooms, dispensers, and frequently touched surfaces.
- Cleaning products have been made available to all staff members to aid in cleaning frequently touched surfaces in their work areas. Training in the proper use of these cleaning supplies is available on the District's webpage.

Examples of frequently touched surfaces and objects that will be routinely cleaned/sanitized/ disinfect include:

- Tables, doorknobs, light switches, countertops, handles, desks, chairs, phones, keyboards, toilets, faucets and sinks, touch screens, vending machine touch panels, lunch tables/benches, playground equipment, and handrails.

The District has implemented a cleaning/sanitizing/disinfecting checklist to ensure that all high touch areas are routinely sanitized throughout the school day. Cleaning and sanitizing supplies are readily accessible and available for use by all employees.

Cleaning and Disinfection Schedule

**Disinfection will take place outside of the presence of students.*

Area	Site Level	Product	Frequency	Person(s) Responsible
Frequently Touched Surfaces	All levels	Botanical Disinfectant Solution	As Needed	All Staff
Disinfection*	Elementary	PUR TABS, applied with an electrostatic sprayer	Between Cohorts & Each night	Custodial & Trained Staff
	Secondary	Disinfectant Wipes	Between Classes	Staff facilitated with voluntary student participation
		PUR TABS, applied with an electrostatic sprayer	Each Night	Custodial Staff

Limiting Sharing Between all Stakeholders

- Supplies will be assigned on an individual basis (pencils, paper, manipulatives, etc.).
- Electronic devices will be assigned individually when possible. When a device must be shared, proper cleaning will take place before the device is used by another individual.
- Electronic documents will be used instead of hard-copy handouts when possible.
- The use of classroom libraries (i.e., sharing of literature titles) will be prohibited.

Ventilation

Classrooms

- HVAC units have been evaluated and filters changed, and where possible higher MERV rated filters have been installed. TVUSD HVAC units are equipped with filters, using a MERV 11 equivalent rating.
- Units will be set to begin operation one hour prior to the start of school and will continue operation for one hour after school.
- HVAC units will be operated in override mode during the evening disinfection process and at other times outside the normal operating window.
- The District continues to evaluate the operation of HVAC units and has set their prompt repair as an operational priority. If a unit will be out of service for a sustained period of time, occupants of that space will be moved to another space on campus.
- Continued evaluation is given to additional ventilation and air cleaning technology as it becomes available.

School Buses

- School buses are equipped with heating and air condition systems. Filters in these units have been changed and upgraded where possible.

- School buses will be operated with the roof vents open to promote the exchange of fresh air and where feasible will have windows opened in order to introduce additional fresh air during the bus ride.

Identification and Tracing of Contacts

Procedures for Confirmed or Suspected Cases

TVUSD has a systematic procedure for the identification and contact tracing of individuals who have exhibited COVID symptoms, reported a positive case, or have reported a possible COVID exposure. The following outlines this procedure:

Procedure for Identifying Staff and Students with Symptoms at a School Site

- Staff and students must complete a self-symptom checker each day prior to the start of school or visiting a site.
- Staff members reporting symptoms are required to go home immediately or stay home and monitor symptoms.
- Students demonstrating or reporting symptoms will be sent to the isolation room on campus and must be picked up immediately by a parent or emergency contact. Parents will be provided information regarding symptoms of COVID and resources.
- Symptomatic staff members or students will remain home until symptoms have significantly improved and they are fever free for at least 24 hours without the use of medication/fever-reducing medication.

COVID-19 POSITIVE CASE – STAFF

- Obtaining COVID results: TVUSD receipt of results may come through self-reporting, supervisor reporting, absence information, or RUHS-PH.
- Dept. of Public Health notification: TVUSD's designated contact will notify RUHS-PH within 24 hours regarding a positive case and list of possible exposures through the Riverside County Contact Line List.
- Isolation of individuals: The positive staff member, if asymptomatic, will be sent home for a minimum of 10 days from the last positive test. The employee will not be allowed to work from the site and advised to isolate away from others. After 10 days of the isolation period, the individual must be without fever and symptoms have improved for 24 hours without the use of medication for isolation to be lifted and the individual cleared to return to the site.
- Determining exposure: TVUSD's designated staff will utilize the COVID response form to identify and follow up on the staff who have potential exposure to the positive staff member.
- Addressing the need for quarantine: Contact tracing will be used to determine the staff and students who will transition to virtual learning for the 14-day period from the last day of exposure. All affected areas will be cleaned and disinfected.
- Symptomatic staff members: Those who tested positive for COVID-19 will remain home for 10 days from the date of the last positive test and be free of fever and symptoms have improved for 24 hours without the use of medication.

COVID-19 POSITIVE CASE – STUDENT

- Obtaining COVID results: TVUSD receipt of results may come through self-reporting, parent reporting, staff report, absence information, or RUHS-PH.
- Dept. of Public Health notification: TVUSD's designated contact will notify RUHS-PH within 24 hours regarding the positive case and list of possible exposures through the Riverside County Contact Line List.
- Asymptomatic: The student will remain home for 10 days from the last positive test and the student must be without fever and symptoms have improved for 24 hours without the use of medication for isolation to be lifted and the individual cleared to come back to school when the cohort resumes in-person.
- Determining exposure: TVUSD's designated staff will utilize the COVID response form to identify and follow up on the students who have potential exposure to the positive student.
- Symptomatic students: the student will remain home for 10 days from the last positive test and until symptoms have significantly improved and they have been fever free for at least 24 hours. If significant COVID symptoms continue after the 10-day isolation period, the student should be cleared by their doctor in order to return to school.

QUARANTINE

FOR INDIVIDUALS WHO HAVE BEEN EXPOSED TO POSITIVE CASE – STAFF AND STUDENTS

Quarantine of exposed individuals:

- TVUSD's nurse/staff will notify the students and staff of potential exposure and the need to stay home (quarantine) for 14 days from the last day of contact.
- Individuals who are symptomatic/asymptomatic will be required to quarantine for 10-days with 4 days of self-symptom screening, a negative Covid-19 test result will not shorten this quarantine.
- The nurse/staff will provide testing resources, quarantine timelines, and procedures , as well as a recommendation to get tested.
- If individuals develop symptoms during quarantine, testing resources will be provided, and individuals cannot return to the school site until their quarantine period has lapsed and have been fever free and symptoms have significantly improved for a period of 24 hours without the use of fever-reducing medications.
- Addressing the need for isolation: Contact tracing will be used to determine the staff and students who are in the affected stable group who will transition to virtual learning for the 14-day period from the last day of exposure. The classroom and/or affected areas will be cleaned and disinfected.

School Closure Determinations

TRIGGERS TO CEASE IN-PERSON INSTRUCTION

Schools will close for in-person instruction and return to distance learning when the following criteria is met:

- Within a 14 day period, an outbreak has occurred in 25% or more stable groups in the school.
- Within a 14 day period, at least three outbreaks have occurred in the school AND more than 5% of the school population is infected.
- The Local Health Officer (LHO) may also determine school closure is warranted for other reasons, including results for public health investigation or other local epidemiological data.
- The district should close if 25% or more of the schools in a district have closed due to COVID-19 within a 14 day period and in consultation with the Local Health Department (LHD).

Schools will remain closed for 14 days or according to a decision made in consultation with the LHD and may reopen after the following have occurred:

- Cleaning and disinfection
- Public Health Investigation
- Consultation with the LHD

TEMECULA VALLEY UNIFIED SCHOOL DISTRICT - ALL SCHOOLS CONTACTS	
<p><i>For All Employees – Primary Contact</i> Debra Jilek Director, Risk Management djilek@tvusd.us 951-795-5333</p>	<p><i>For All Students – Primary Contact</i> Amanda Chapman Lead Nurse, Student Welfare and Success achapman@tvusd.us 951.401.3960</p>
<p><i>For All Employees – Secondary Contact</i> Francisco Arce Assistant Superintendent, Human Resources Development farce@tvusd.us 951.506.7960</p>	<p><i>For All Students – Secondary Contact</i> Donna Lione Assistant Director, Student Welfare and Success dlione@tvusd.us 951.428.7488</p>

Physical Distancing

The District will implement instructional model choices where families can choose to remain virtual for the remainder of the year, thus reducing the physical student population at a school and making physical distancing possible at all TK-12 schools.

Physical distancing will limit the spread of the virus. Prior to returning students to school sites, TVUSD will audit school sites to ensure six feet of physical distance is provided in all classrooms, common areas, and school offices when practicable. Schools will adhere to the following strategies to maintain six feet physical distancing:

Elementary Classroom Space

- AM/PM schedules will be implemented, reducing the number of students per class
- Teacher and classroom desks have been arranged six feet apart.
- Plexiglas desk partitions are in each classroom at the teacher’s desk and student desks.
- Areas of higher traffic, such as the front office, have Plexiglas barriers.
- School wide meetings, group activities, field trips, and assemblies will be eliminated. Friday Flags, staff meetings, and training will be held virtually.
- Directional signage is posted throughout school and district property.
- Floor markers placed throughout school and district sites.
- Six feet physical distancing signs posted throughout school sites.
- All staff work areas have been modified for individual use and any furniture or stations have been physically distanced from one another.

Secondary Classroom Space

- AA/BB session schedules have been implemented, reducing the number of students per class and on campus.
- Areas of higher traffic, such as the front office have Plexiglas barriers.
- Plexiglas desk partitions will be provided for student desks, based on availability.
- Teacher desks will be provided with Plexiglas barriers.
- School wide meetings, group activities, field trips, and assemblies have been eliminated. Rallies, staff meetings, and training will be held virtually.
- Directional signage is posted throughout school and district property.
- Floor markers placed throughout school and district sites.
- Six feet physical distancing signs posted throughout school sites.
- All staff work areas have been modified for individual use and any furniture or stations have been physically distanced from one another.

Staff Training and Family Education

Staff

The Illness and Injury Prevention Plan (IIPP) Covid-19 Addendum contains information for staff related to proper procedures in the prevention of COVID-19 spread, housekeeping, hand hygiene, personal protective equipment, and physical distancing. The IIPP is available on the District's website and a physical copy is kept at each school and District office location.

At the beginning of the second semester staff was trained using a recorded video format. This training included:

- What is COVID-19 and how is it spread?
- Signs and symptoms of COVID-19
- When to seek medical attention if not feeling well
- Prevention of the spread of COVID-19 if one is sick
- Physical and social distancing guidelines
- Importance of washing hands with soap and water or use of hand sanitizer if soap and water are not readily available
- Reminders and methods to avoid touching eyes, nose, and mouth
- Coughing and sneezing etiquette
- Safely using cleansers and disinfectants

Families

- School Site principals will communicate site specific safety guidelines for their campuses.
- There is a common template for all elementary and secondary schools that will be used in the communication sent to parents and students. This document includes the bell schedules and a link to the TVUSD webpage for information that is common across the district. The categories in this template are:
 - Before Sending Your Student to School (Daily At-Home Student Checklist)
 - What Will School Look Like
 - Arrival at School and Drop-Off Procedures
 - Student Arrival/Entry
 - Student Dismissal
 - Lunch and Nutrition

- Signage and Site Walking Patterns
- Bathroom Procedures
- Health Office and Transition Room Spaces
- Custodial Cleaning
- Student Technology
- Other
- Each site will include the details, videos, maps, and explanations under these sections and will share them with their school communities.

Testing for COVID-19

When schools re-open to in-person instruction, employees will be subject to the minimum testing requirement standards established by Cal/OSHA. These standards include response testing for exposed cases and outbreak testing for everyone weekly until no longer considered an outbreak.

Definitions:

- Symptomatic Testing - Testing that occurs when an individual is demonstrating symptoms of COVID-19
- Response Testing - Testing that is required when there is the potential that an individual may have been exposed to COVID-19 (the individual may be symptomatic or asymptomatic at the time of the test)
- Asymptomatic Testing - Testing that occurs when an individual is not demonstrating symptoms of COVID-19
- PCR Test- (Polymerase Chain Reaction) - Also called a molecular test, this COVID-19 test detects the genetic material of the virus using a lab technique called polymerase chain reaction (PCR). A fluid sample is collected by inserting a long nasal swab (nasopharyngeal swab) into the nostril and taking fluid from the back of the nose or by using a shorter nasal swab (mid-turbinate swab) to get a sample. In some cases, a long swab is inserted into the back of the throat (oropharyngeal swab), or the individual may spit into a tube to produce a saliva sample. Results may be available in minutes if analyzed onsite, within a few days, or longer in locations with test processing delays. PCR tests are very accurate when properly performed by a healthcare professional, but the rapid test can miss some cases.
- Antigen Test - This COVID-19 test detects certain proteins in the virus. Using a long nasal swab to get a fluid sample, some antigen tests can produce results in minutes. Others may be sent to a lab for analysis. A positive antigen test result is considered accurate when instructions are carefully followed, but there's an increased chance of false-negative results — meaning it's possible to be infected with the virus but have a negative result. Depending on the situation, the doctor may recommend a PCR test to confirm a negative antigen test result.

Testing of Staff

Testing of staff shall be conducted in accordance with the applicable State/County guidance in place at the time. In the event that guidance changes, this plan will be updated to reflect the new guidance. Currently, the guidance is outlined in the COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year.

The following testing cadences for staff will be followed as required by the State. Weekly testing will be offered onsite. The District has contracted with PMH Laboratories, Inc. to provide employee COVID-19 testing. Testing kits are provided to employees to conduct a self administered nasal PCR test. Once the test is complete, the specimen is returned to the risk management department to arrange courier

pick-up and delivery at the PMH Laboratories. Test results are emailed to the person who provided the specimen with 24-48 hours. Additionally the results are made available to the risk management department by the lab. Staff testing is dependent upon personal choice therefore any testing cadence may not be achievable. However, the district will engage in documented outreach opportunities on a weekly basis in order to partner with staff in our efforts to comply with the State expected testing cadences described below.

Yellow	Orange	Red	Purple	Deep Purple
CR < 1 TP <2%	CR 1-3.9 TP 2-4.9%	CR 4-7 TP 5-8%	CR 7-13.9 TP > 8%	CR > 14
Symptomatic and Response Testing	Symptomatic and Response Testing	Symptomatic and Response Testing + Every 2 weeks asymptomatic testing	Symptomatic and Response Testing + Every 2 weeks asymptomatic testing	Symptomatic and Response Testing + Weekly asymptomatic (PCR or twice weekly antigen testing)

Note: Students or staff who have tested positive for active infection with SARS-CoV-2 virus within the last 90 days are exempt from asymptomatic testing.

Testing of Students

Testing of students shall be conducted in accordance with the applicable State/County guidance in place at the time. In the event that guidance changes, this plan will be updated to reflect the new guidance. Currently, the guidance is outlined in the COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year.

The following testing cadences for students, pursuant to parent choice, will be followed as required by the State. Testing will be offered onsite or students will be referred to their primary care physician and/or free community testing site. The District has contracted with PMH Laboratories, Inc. to provide on-site COVID-19 student testing. Student testing is dependent upon parental choice therefore any testing cadence may not be achievable. However, the district will engage in documented outreach opportunities on a weekly basis in order to partner with parents in our efforts to comply with the State expected testing cadences described below.

Yellow	Orange	Red	Purple	Deep Purple
CR < 1 TP <2%	CR 1-3.9 TP 2-4.9%	CR 4-7 TP 5-8%	CR 7-13.9 TP > 8%	CR > 14

Symptomatic and Response Testing	Symptomatic and Response Testing	Symptomatic and Response Testing + Every 2 weeks asymptomatic testing	Symptomatic and Response Testing + Every 2 weeks asymptomatic testing	Symptomatic and Response Testing + Weekly asymptomatic (PCR or twice weekly antigen testing)
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Note: Students or staff who have tested positive for active infection with SARS-CoV-2 virus within the last 90 days are exempt from asymptomatic testing.

Identification and Reporting of Cases

Illness Protocols

What happens when a student becomes ill at school?

- Each school in Temecula Valley USD has an assigned nurse or health clerk who work collaboratively to ensure health & safety protocols are followed at each school site.
- A student who has any health issues unrelated to COVID-19 will report to the Health Office. This includes students who have routine health needs and medication that needs to be administered at school.

Procedure for sending students to Isolation/Transition Room

- In the event that staff observe a student exhibiting symptoms of COVID-19 and/or a student notifies any employee that they are not feeling well, the employee will immediately call the health office and triage protocol will be implemented by the site.
- Designated, trained employees will be identified at each site and will be responsible for meeting the student at the classroom door and taking the student's temperature while standing outside.
- The employee will then notify the health clerk of the results.
- The health clerk will then be able to meet the student outside, once the designated employee has walked the student up to the front building.
- The health clerk can then triage the student, per protocol, and the student will be escorted either to the health office or the Isolation/Transition room based on triage criteria.
- Students in the Isolation/Transition room must always wear a face covering/mask.

Isolation/Transition Rooms

- After following TVUSD triage protocol, if a student displays any COVID-19 symptoms at school: the student will be placed in an Isolation/Transition room and the parents will be called to pick up the student immediately.
- The student cannot return to school until cleared.
- The parent/guardian must submit the clearance form and/or medical clearance to the school site registered nurse for review before their student can return.
- If there is a positive COVID-19 case, the District Lead Nurse and/or contracted agency will immediately notify Riverside County Public Health.
- Students will adhere to Riverside County Public Health guidelines with regards to return to school, quarantine, or isolation.
- Site staff will also connect the families with other support that might be needed, such as the delivery of school meals and other District or community services.

Isolation/Transition Room Procedure

Upon arrival:

- Isolation/Transition room staff will wear the appropriate PPE (N-95, gloves, face shield) when evaluating and waiting with a student in the transition room.
- The nurse trained designee will begin the evaluation and check-in process.
- The nurse/ trained designee will call the student's parent/guardian to immediately pick the student up from school.
- The nurse/trained designee will wait with and monitor the student until the parent/guardian arrives.
- The nurse/trained designee will verify the parent/guardian and check the student out.
- The staff member will discard or store as appropriate all PPE items after use.
- The nurse/trained designee will document in Infinite Campus the student's medical symptoms.
- Appropriate school staff will be notified.

Employees

Employees who become sick at work will:

- Notify their supervisor.
- Leave the campus/worksites as soon as possible. If the employee must wait for a ride, the employee will be isolated to prevent the spread of infection.
- Input the reason for the absence in the absence management system.
- Stay home until symptoms improve for at least 24 hours without any use of medications for symptoms, AND fever-free for the past 24 hours without the use of fever-reducing medication.
- If an employee tests positive for COVID-19, he or she will call 951-356-9876 or submit a Let's Talk ticket through the District website.

Decision Tree for Individuals with COVID-19 Symptoms

Symptoms associated with COVID-19. Individuals experiencing symptoms should be sent home as soon as possible. CDPH recommends the individual get tested.

*Fever of 100 or higher or chills (does not resolve in 30 minutes without fever-reducing medication)

*New Cough (not related to any other pre-existing condition)

*Shortness of breath or trouble breathing (not related to activity or pre-existing condition)

*New loss of taste or smell

Persistent/Severe Headache

Sore throat

Fatigue or muscle pain (unexplained)

Nausea/vomiting/diarrhea

Red or itchy eyes

Congestion or runny nose

Seems sick, or like they are starting to get sick

Indicates a symptom that is high risk or highly suggestive of COVID-19 infection

If Test Result is:	Symptoms	Individual Stays Home Until
Positive +	Yes	At least 10 days from the date of last test date, AND Fever-free for the past 24 hours without the use of fever-reducing medication, AND At least 24 hours of improvement of other symptoms.
Positive +	No	Asymptomatic: Stay home (isolate) for 10 days from the date of last positive test.
Negative - *Based on School Nurse Assessment	Yes	Stay home at least 24 hours after symptoms have significantly improved , AND Fever-free for the past 24 hours without the use of fever-reducing medication.
Negative Exposed to confirmed COVID-19 case <6 feet for ≥ 15 minutes	No	Stay home 14 days after the last day you were in close contact with the person who has COVID-19. Negative test results will not shorten the length of 14 days.
Untested Mild symptoms	Yes	Stay home at least 24 hours after symptoms have significantly improved, AND Fever-free for the past 24 hours without the use of fever-reducing medication.

Note: Students who display a temperature or any other COVID-19 symptoms will follow the established “COVID-19 Return to School Instructions”. **The nurse will notify appropriate District personnel and monitor/follow up on any students with COVID-like symptoms to ensure they remain home an appropriate length of time or if tested positive, contact tracing will begin.

If a student has texted their parent that they are not feeling well, and the parent arrives to check the student out, the student will be escorted to the isolation room to be assessed before being released to the parent/guardian. The nurse/designee will meet with the student, take their temperature, and ask clarifying questions. If the student has a temperature or COVID-19 symptoms, they will follow the established return to school guidelines.

Communication Plans

The Superintendent and Executive Cabinet will work closely with RCPH, TVUSD’s Public Information Officer, Risk Management, and the Lead Nurse to develop public notifications regarding COVID-19. At all times, student and staff confidentiality will be of utmost importance, and names or other identifying information will not be disclosed per HIPPA and FERPA requirements.

Staff

Communication with staff members regarding potential exposure will take place in accordance with the provisions of AB 685. Notification will come in the form of an emailed letter notifying staff of their potential exposure while on campus. Direct exposures, identified through contact tracing are notified of the need to quarantine/test by direct phone call from the District's risk management department/contacted agency as part of their contract tracing procedures.

Students

Communication with students (and their families) of potential exposure will be provided by the District's communication department. This notification is primarily sent through email/text. Direct exposures, identified through contact tracing are notified of the need to quarantine/test by direct phone call from the District health staff/contacted agency as part of their contract tracing procedures.

Notifications of school closures will be made by the Superintendent through the District's communication department which employs various methods of notification, such as email, text, newsletter and telephone messaging.

Consultation

Labor Organizations

It is understood that this document reflects the law/guidance in place as of the date of submission. Subsequent changes in the law/guidance will be reflected through updates to the plan. Should this occur, the District and labor associations agree to meet to negotiate any related impacts and effects.

Temecula Valley Educators Association (TVEA)

Consultation Dates: 1/20, 1/22, 1/25, 2/4

California School Employees Association Chapter 538 (CSEA)

Consultation Dates: 1/21, 1/25, 2/3

Parent and Community Organizations

In October of 2020, TVUSD families were asked to complete registration confirmation selections with options for two instructional models: hybrid in-person and online learning. At that time, families were provided with a tentative, target start date of November 30, 2020. TVUSD families confirmed their preferred registration of the following selections:

- 70% support for hybrid in-person instruction
- 30% support to continue with online instruction